**M4.1 - Letter of Application**

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I am writing to you about your advertisement of September 16th in the local Hampshire News for a job as a waiter in your café.

I am 16 years old and I have a good level of English. I am a friendly and helpful person and I enjoy meeting people. I havealready done work experience in a sports shop so I have experience in serving people and working in a team. The shop manager will be happy to give me a reference. My hobbies are playing volleyball and playing the guitar. Please find my CV with this letter.

Dear Sir or Madam

I look forward to hearing from you.   
Yours faithfully

Brian Peters